



## **Paid Hospitality Internship Opportunity in Sydney**

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**Internship:** Executive Butler Hospitality Internship

**Duration:** 3 to 6 Months

**Start Dates:** Start dates available throughout 2007. Allow 6 weeks minimum for application processing time.

**The Organization:** A boutique luxury serviced apartment is searching for a self-motivated and committed person, a problem solver. This is a career opportunity position reporting to the Manager and Front Desk Team. The placement is 40 hours per week with shift work required.

You will be working in the Front Desk department on the Executive Butler team. This position is key in the development of future hoteliers as it will give you a good real life experience in the boutique luxury hotel industry in Australia. Your team will provide a personal service to all of our guests while staying with us. Your team will always be supported by the board of directors, your manager and the front desk and the housekeeping teams. Opportunities are available to gain broader experience through rotating positions.

**Benefits include:**

- Intern stipend of AUD \$250 per month for living expenses
- Meals while on duty
- Performance bonus every 3 months
- 2 Uniforms with 1 weekly dry-cleaning voucher
- Monthly activities with the Team
- Training and Development Opportunities
- A "Lifestyle Package" from the management. Including four one night stay vouchers for up to four people in a two bedroom apartment at any property. These vouchers are valid for any friends or family for 12 months, and subject to peak period and availability.

**Qualifications / Skills Needed:**

- Eager learner from age 18-30 years
- Fluent in English
- Knowledge of MS Word, Excel and Outlook and basic mathematical skills
- Previous customer service experience ideal

- Prior Front Desk or other prior hospitality experience preferred but not essential
- Ability to effectively deal with internal and external customers with patience, tact and diplomacy to defuse anger, collect accurate information and resolve conflicts
- Previous customer service experience ideal. Good communication skills essential.

**Cost:** \$1,090 USD for US citizens and those citizens eligible for a Working Holiday Visa. \$2,090 USD for all other citizens. Accommodation is included.

To inquire further about this internship, [please email us directly](#) or call our toll free number at 1-877-GE-ABROAD.

